

Required Document for Attending e-AGM and Giving Proxy

Shareholders wishing to attend the e-AGM by themselves, without proxies, please upload the following documents:

- **Individual Shareholder:** Copy of valid ID card, or ID of Government Officer, or State Enterprise Employee, or Driver's License, or Passport (for non-Thai citizen)
- **Legal Entity Shareholder: A juristic person or a legal entity attending e-AGM by its authorized director** shall apply the same basis as an individual attending e-AGM by him/herself without proxy. Please upload the following documents:

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| <p><u>Legal entity incorporated in Thailand:</u> The Affidavit of such legal entity shareholder issued by the Department of Business Development, Ministry of Commerce for a period of no longer than 1 year before the meeting date and a valid ID card or passport (for non-Thai citizen) of the authorized director who will attend the meeting (limit to 1 authorized director per a legal entity).</p> | <p><u>Legal entity incorporated outside Thailand:</u> The Affidavit of such entity issued no longer than 1 year before the meeting date, stating information of entity's name, address of head quarter and a statement showing that the attending director is the authorized director of such entity, together with English translation, and a valid ID card or passport (for non-Thai citizen) of the authorized director who will attend the meeting (limit to 1 authorized director per a legal entity).</p> |
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Attending the e-AGM by Proxy: Please use the enclosed Proxy Form attached to this Notice or appeared on Siam City Cement Public Company Limited's website siamcitycement.com and upload the Proxy Form together with the following documents.

- **Individual Shareholder:** Copy of valid ID card, or ID of Government Officer, or State Enterprise Employee, or Driver's License, or Passport (for non-Thai citizen) of both the individual shareholder and the Proxyholder.
- **Legal Entity Shareholder:**

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| <p><u>Legal entity incorporated in Thailand:</u> The Affidavit of such legal entity shareholder issued by the Department of Business Development, Ministry of Commerce for a period of no longer than 1 year before the meeting date and a valid ID card or passport (for non-Thai citizen) <u>of both the authorized director of the legal entity shareholders and the Proxyholder.</u></p> | <p><u>Legal entity incorporated outside Thailand:</u> The Affidavit of such entity issued no longer than 1 year before the meeting date, stating information of entity's name, address of head quarter and a statement showing that the person who gives proxy is the authorized signer of such entity, together with English translation, and a valid ID card or passport (for non-Thai citizen) of <u>both the authorized signer of the legal entity shareholder and the Proxyholder.</u></p> |
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Recommendations for document preparation:

- In case the shareholder is a foreign institution shareholder and appointed an authorized bank or financial institution in Thailand as an authorized **custodian**, there is no need to upload the Affidavit of foreign institution shareholder. Please upload only documents of the Proxyholder who will attend the e-AGM, together with the document of proof as an authorized custodian.
- In case the original document is not in English or Thai, it shall be translated into English and certified correct translation by the authorized person of such legal entity shareholder.
- All photocopies of shareholders shall be certified true and correct by the relevant shareholder on each and every page of the photocopies. Documents prepared by entity outside Thailand shall be notarized by a notary public of such country, unless exempted by the Company in writing.

- The Company will affix duty stamps for the shareholders who successfully submit documents to Document Registration System.
- As the Company verifies the presented documents, it reserves the rights to request any additional documents as it deems appropriate, such as documents relating to change of name prefix, change of name or last name, shareholder who is a minor, an incompetent or quasi-incompetent person, or an heir of a late shareholder. In case of having argument or requiring interpretation, a representative of the Legal Department of the Company shall make a final decision.

Promotion of Shareholders' Right to exercise their vote by Proxy: Shareholders are encouraged to exercise their votes. The Company prepared Proxy Forms as prescribed by the Registrar of Public Limited Companies under the Regulation of the Department of Business Development, re: Proxy Form (No. 5), 2007, issued on 2 February 2007. In this regard, 3 proxy forms have been prescribed as follows:

- Form A:** A simple proxy for appointment of the proxy with general power. The Shareholder may grant the proxy the power to consider and vote on behalf of the Shareholder (grantor) in all respects as the proxy deems appropriate.
- Form B:** This proxy form specifies the details of the proxy appointment. This form allows the Shareholder (grantor) to grant, at the Shareholder's option, the proxy the power to consider and vote on each matter on the agenda either, (i) at the proxy's discretion as the proxy deems appropriate, or (ii) according to the Shareholder's specific instruction as clearly specified in the proxy instrument on an item-by-item basis; and
- Form C:** This form is for custodians in Thailand appointed as proxies of their respective customers who are foreigners.

Appointment of Independent Directors as Proxy: For convenience of shareholders, the Company recommends giving proxy to one of the Company's Independent Directors, who are 1) Dr. Sunee Sornchaitanasuk, and 2) Mr. Charin Satchayan. Details of these independent directors are in the [Attachment 9](#). Shareholders may use Proxy Form B attached to this Notice to the AGM or download Proxy Form A, B, C from Company's website <https://investor.siamcitycement.com/en/downloads/shareholders-meeting> under the Investor Relations section, subsection Shareholder Information – Shareholders' Meeting 2026. To further facilitate shareholders, the Company has provided additional channels for requesting the proxy form via email at companysecretary@siamcitycemet.com or by mail (excluding cases of e-Proxy Voting).

Submission of Proxy Form

Shareholders can send the proxy form through the following channels:

1. Send the proxy form via email to companysecretary@siamcitycemet.com or by mail to ensure receipt by the Company no later than 29 April 2026.

Mailing Address: Company Secretary

Siam City Cement Public Company Limited
 Column Tower, 12th Floor, 199 Ratchadaphisek Road,
 Khlong Toei Subdistrict, Khlong Toei District,
 Bangkok 10110, Thailand

2. Send the proxy form via the Inventech Connect e-Request system following the user manual available at <https://www.inventech.co.th/user-manual/> until the conclusion of the meeting.
3. In the event that a proxy is granted to the Company's Independent Director or any other person for the Shareholders' meeting through the Electronic Proxy Voting system (e-Proxy Voting) of

Inventech Connect, in accordance with the user manual available at <https://www.inventech.co.th/user-manual/>, which does not require submitting the proxy form and the shareholder's identity verification documents to the Company, shareholders may submit their proxy forms and cast their votes in advance via e-Proxy Voting from 9 April 2026 to 29 April 2026, at 17:00 hrs. only. Mutual funds managed by Asset Management Companies, and foreign juristic persons under the custody of a custodian, may access the system through the TSD e-Proxy Voting for Intermediaries platform.

4. In the event that a proxy is granted to the Company's Independent Director for the Shareholders' meeting through the Electronic Proxy Voting system (TSD e-Proxy Voting) of the Thailand Securities Depository (TSD), which does not require submitting the proxy form and the shareholder's identity verification documents to the Company, shareholders who are members of the Investor Portal may submit their proxy forms and cast their votes in advance via TSD e-Proxy Voting from 9 April 2026 to 29 April 2026, at 17:00 hrs. only. Mutual funds managed by Asset Management Companies, and foreign juristic persons under the custody of a custodian, may access the TSD e-Proxy Voting for Intermediaries system. However, the Company reserves the right to request to review the proxy documents from shareholders or custodians, either before or after the meeting, in the event of any doubts or concerns.

Data Privacy Protection for Shareholders

In organizing this e-AGM, the Company will record, use, and disclose personal information of the shareholders to perform the duties as required by law and for the benefit of providing the services to the shareholders at the meeting. However, the shareholders will be protected according to the Privacy Policy as detailed on the Company's website <https://investor.siamcitycement.com/en/downloads/shareholders-meeting>